



**MINUTES OF THE IAHPSTC 4th GENERAL ASSEMBLY HELD AT HIGH PERFORMANCE TRAINING CENTER KUORTANE, FINLAND, ON OCTOBER 8<sup>TH</sup>, 2010**

Place: HPTC Kuortane, Finland  
Date: Friday, 8th October 2010 09:00 a.m.

In Attendance:

Mr. Jukka Lahtinen - President  
Mr. Dale Henwood - Treasurer  
Mr. Tracy Lamb – (America)  
Mr. Takashi Kawahara – (Asia)  
Mr. Jean Claude Vollmer – (Europe)  
Mr. Steve Lawrence – (Oceania)  
Mr. Mike English – Former Forum  
Mrs. Carolina Carpentier – Next Forum  
Mr. Josep Escoda – (Secretariat)  
Mr. Kimmo Yli-Jaskari (Kuortane)

Assistant: Silvia Matesanz

Apologies have been received from Mr. Francesc de Puig, General Secretary, and Mr. Toby Sutcliffe (Africa)

**1. OPENING.**

The president of the Association, Mr. Jukka Lahtinen welcomes the assistants and explains how the General Assembly will be organized.

**2. ROLL CALL AND VOTING POWER VERIFICATION.** A roll call is made to verify the present members. It is reminded that only those members who are present and up to date in terms of fee payments will be able to vote.

- 1.- JISS (JAP) Takashi Kawahara
- 2.- CAR SIERRA NEVADA (ESP) Jukka Lahtinen
- 3.- INSEP PARIS (FRA) Jean Claude
- 4.- CSC CALGARY (CAN) Dale Henwood

- 5.- CAR SANT CUGAT (ESP) Josep Escoda (on behalf of Francesc de Puig)
- 6.- USOC OTC (USA) Tracy Lamb
- 7.- KUORTANE (FIN) Kimmo Yli-Jaskari

### **3. RATIFICATION OF OCEANIAN VICEPRESIDENT.**

In the meeting of the BoD held in South Africa Mr. Steve Lawrence was appointed as Oceanian Vicepresident in the place of Mr. Wes Battams until the final ratification of the General Assembly. A motion is presented to approve Steve Lawrence ratification. The motion is approved for 7 votes pro and 0 against.

**4. PROPOSED CHANGES OF THE BY-LAWS.** It is decided to leave this decision for the next General Assembly in Paris, because of the lack of members in this meeting. Proposed changes will be sent to the members before the General Assembly.

### **5. ACTIVITY REPORT 2009-2010.**

**5.1. Annual report 2009-2010. Balance 2010. Budget 2011.** Josep Escoda presents the activity report 2009- 2010 and the economic balance. The amount of the bank account is at the moment 12.743 euros. The revenue evolution is showed as follows:

|      |              |
|------|--------------|
| 2006 | 600 euros    |
| 2007 | 2.681 euros  |
| 2008 | 6.395 euros  |
| 2009 | 10.355 euros |
| 2010 | 12.743 euros |

The main expenses charged are 4.640,- euros (4.000 + 16% taxes) for the new web page, 778 euros for the hosting of the web for one year and 420 euros for the dye of plaques and samples. The balance between revenues and expenses is 1.862 euros.

As for the budget 2011 it is showed as follows:

|                                   | Out (euros) | In (euros) |
|-----------------------------------|-------------|------------|
| • Web Site improvements           | -640        |            |
| • Plaques for 10 Bronze Centers   | -2.100      |            |
| • Website Hosting all year        | -778        |            |
| • Registration and Administration | -250        |            |
| • Revenue from membership         |             | 8.500      |
| Total                             | - 3.728     | 8.500      |
| Balance                           |             | 4.732      |

A motion is presented to approve the balance 2010 and the budget 2011. The motion is approved for 7 votes pro and 0 against.

**5.2. Continental reports.** All the continental vicepresidents explain their continental report: America (Tracy Lamb), Asia (Takashi Kawahara), Europe (Jean Laude Vollmer). As the Asia and Oceania vicepresidents are not present, their reports are read to the assistants.

### **5.3. Subcommittee reports.**

**Marketing.** Dale Henwood shows the marketing and communication plan approved by the BoD. He also explains the new acronym (ASPC) and the protocol for the use of logo, both approved by the BoD.

**Membership** – Josep Escoda on behalf Francesc de Puig explains the proposal of procedure for membership discussed in the BoD meeting. This proposal is as follows:

a. - Candidates must send their request to the Secretariat of the IAHPSTC.

b. - Once registered the application, will be implemented in two steps:

b-1 .- Send a letter to the candidate informing that the documentation has been received and that their Continental representative will contact them.

b-2 .- Copy of the documentation will be sent to the continental representative who must report to the secretariat before 30 days.

c.- Completed the 30 days ,two things could happen:

c-1.-The continental representative reports positive or negative. In this case the Secretariat of the IAHPSTC will propose to the BoD to accept or reject the nomination. Finally the General Assembly must ratify the BoD decision.

c-2 .- If the Continental representative doesn't answer before the 30 days, it will be the Secretariat of the IAHPSTC who will have a second period of 30 days to resolve the request and notify the decision to the candidate and the continental representative.

d. - Never the process can't exceed more than 90 days since the documents have been received at the Secretariat.

This procedure will be completed with the criteria for HPC that will prepare Tracy and Dale.

**6. ANNUAL PLAN 2011.** Jukka Lahtinen presents the annual plan 2011 which main points are: Mission, International relations, Continental operations, Association activities and member services, Next board meetings and General Assembly (29- 30 August 2011), preparation of the VII Forum and strategy process 2010-2014. He also informs that the Bid for the organization of the VIII Forum in 2013 is open.

A motion is presented to approve the annual plan 2011. The motion is approved for 7 votes pro and 0 against. The annual plan is attached to these minutes and posted at the web site.

**7. NEW MEMBERS JOINED AFTER COLORADO 2009.** Nine new members have applied since the last General Assembly held in Colorado Springs in 2009. Those centers are:

- 1.- C.R.E.P.S d'Alsace (Strasbourg) (FRA)
- 2.- Centre de Ressources, d'Expertise et de Performance Sportive de Toulouse Midi- Pyrénées (FRA)
- 3.- CREPS des Antilles et de la Guyane (FRA)
- 4.- CREPS PACA (Provence-Alpes-Cote d'Azur) (FRA) (Payment conditioned)
- 5- CREPS Montpellier (FRA)
- 6.- IAT- Institute für Andgewandte Trainingswissenschaft – Leipzig (GER)
- 7.- Canadian Sport Centre Manitoba (CAN)
- 8.- Qing Hai Duo Ba Altitude National Training Center – China (CHN)
- 9.- NOC-NSF Netherlands (NED)

A motion is presented to approve the new applications and accept those centers as new members. The motion is approved for 7 votes pro and 0 against.

**8. FEES.** It is agreed to keep them as they are. It is, joining fee 200 € and member fee 100 €.

**9. A.O.B.**

- **To approve GA Minutes Colorado 2009.** Minutes of the 3<sup>rd</sup> General Assembly held in Colorado Springs in September 2009 are read, approved and signed.
- **Forum subcommittee.** Caroline Carpentier was appointed as chair of the Forum Subcommittee before the BoD knew that she was leaving INSEP. Jukka will send a letter to INSEP asking how they will organize the Forum. Until a notification from INSEP is received, Caroline will chair this subcommittee.
- **IOC recognition.** The plan of attack with IOC must be defined. It is proposed to prepare a video-media presentation.

**10. CLOSING.** The President of the Association, Jukka Lahtinen thanks all the Finnish centers that have hosted the BoD members for their hospitality.

**10.1 Signing of the new members.** As none of the new accepted members are present, the document of agreement to support the principles of the Association will be signed in the next General Assembly in Paris.

Closing at 10:00 o'clock